

**SCHOOL DISTRICT OF CRIVITZ
400 SOUTH AVENUE
CRIVITZ, WISCONSIN 54114**

OFFICIAL MINUTES

Regular Meeting of the Board of Education.....July 19, 2023

- I. **CALL TO ORDER:** The regular meeting of the Board of Education was called to order by President Grandaw at 6:00 p.m.
- II. **PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.
- III. **ROLL CALL:** Board members Amy Grandaw, Kayla Ihde, Kris Heidewald, Lyle Cherry, Sonny Graese, and Mike Frievalt were present. Gary Huc was absent. Others present: Kelly Robinson – District Administrator, Jeff Baumann – Middle/High School Principal, Kam Dama – Elementary School Principal, Sarah Jones – Business Administrative Assistant, Tom White – Buildings, Grounds and Transportation Director, Nick Schramm – Technology Coordinator, Jannie Marsolek – Administrative Secretary and Alexandria Graves – High School Guidance Counselor.
- IV. **APPROVAL OF AGENDA:** Motion by Cherry, seconded by Frievalt to approve agenda as presented. Motion carried 6-0.
- V. **CONSIDER MOTION TO APPROVE CONSENT AGENDA**
 - A. MINUTES OF REGULAR MEETING JUNE 21, 2023
 - B. MINUTES OF SPECIAL MEETING JUNE 27, 2023
 - C. GENERAL FUND VOUCHERS AND FINANCIAL REPORTMotion by Cherry, seconded by Ihde to approve consent agenda as read, including general fund vouchers 105198-105365 in the amount of \$548,157.54 ACH numbers 222300177-222300215 in the amount of \$14,491.22 wire transfers 202200146-202200152 in the amount of \$181,640.77, and void of 105335 in the amount of \$700.00. Motion carried 6-0.
- VI. **PUBLIC INPUT:** There was none.
- VII. **CORRESPONDENCE/RECOGNITION:** There was none.
- VIII. **REPORTS**
 - A. **ADMINISTRATIVE REPORT(S)**
 1. **KELLY ROBINSON – SUPERINTENDENT:** Mrs. Robinson reported on the state budget updates, on the 6/27 special meeting follow-up, where there has been a virtual meeting scheduled with Bray Architects. She also update the board on an issue discovered in the fall of 2022 where there is a land parcel at the elementary school not in the district’s name. She has notified our attorney and will have it updated accordingly.
 2. **JEFF BAUMANN – MIDDLE/HIGH SCHOOL PRINCIPAL:** Mr. Baumann reported on the end of summer school, the preliminary office work to be ready for the next school year, and on the impressive work the maintenance/custodial staff had done to get the school ready for the start of the new school year.
 3. **KAM DAMA – ELEMENTARY SCHOOL PRINCIPAL:** Mrs. Dama reported on five new “Buddy Benches”, purchased by the WPTO, on the wrap up of summer school, and also acknowledged the maintenance/custodial staff on the summer cleaning and maintenance.

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4. TOM WHITE – BUILDINGS, GROUNDS & TRANSPORTATION DIRECTOR: Mr. White updated the board on the MS/HS boiler replacement project, on the summer cleaning and maintenance, the elementary school flooring and remodeling of some areas, and on the WASBO Custodial/Maintenance conference held in Tomahawk on June 28.
5. NICK SCHRAMM – TECHNOLOGY COORDINATOR: Mr. Schramm updated the board on the 382 new computers that have been unboxed and tagged for inventory. The updates to the devices, including student and staff labels, may now begin. He updated the board on the ongoing flat panel project, and on updating staff login soon to two-factor authentication.

IX. INFORMATION/DISCUSSION

- A. ELEMENTARY SCHOOL STUDENT HANDBOOK CHANGES: Mrs. Dama updated the board on changes to the elementary school student handbooks.
- B. MIDDLE/HIGH SCHOOL STUDENT HANDBOOK CHANGES: Mr. Baumann reviewed the changes to the middle and high school student handbook changes.
- C. MIDDLE/HIGH SCHOOL EXTRA-CURRICULAR ACTIVITIES CODE CHANGES: Mr. Baumann reviewed the activities code changes for Mr. Dorschner.
- D. TRANSPORTATION HANDBOOK CHANGES: Mr. White reviewed the changes to the transportation handbook.
- E. PROFESSIONAL STAFF HANDBOOK CHANGES: Mrs. Robinson reviewed the changes to the professional staff handbook.
- F. SUPPORT STAFF HANDBOOK CHANGES: Mrs. Robinson reviewed the changes to the support staff handbook.
- G. ADMINISTRATIVE HANDBOOK: Mrs. Robinson created a new handbook for the administrative staff not covered under the other handbooks.
- H. TECHNOLOGY ACCEPTABLE USE POLICY CHANGE: Mr. Schramm reviewed the updates to the technology AUP.

X. ITEMS SCHEDULED FOR ACTION

- A. RESIGNATION(S)
 1. PART TIME FOOD SERVICE EMPLOYEE: Motion by Ihde, seconded by Heidewald to approve the resignation/retirement of Rhonda Schramm as part time food service employee at the end of the 2023-24 school year. Motion carried 6-0.
- B. APPOINTMENT(S)
 1. STUDENT SUCCESS COORDINATOR: Motion by Ihde, seconded by Heidewald to approve the hiring of Hilary Trepanier as student success coordinator. Friendly amendment by Heidewald to allow payment of her \$1000 breach of contract fee. Ihde accepted amendment and motion carried 5-1 with Frievall opposing.
 2. PART-TIME SPECIAL EDUCATION SECRETARY: Motion by Heidewald, seconded by Frievall to approve Kelly Denowski as part time special education secretary. Motion carried 6-0.
 3. VOLUNTEERS/CHAPERONES: Motion by Cherry, seconded by Frievall to approve the list of volunteers/chaperones as presented. Motion carried 6-0.

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- C. ELEMENTARY SCHOOL STUDENT HANDBOOK CHANGES: Motion by Frievault, seconded by Ihde to approve the elementary school student handbook changes as presented. Motion carried 6-0.
- D. MIDDLE/HIGH SCHOOL STUDENT HANDBOOK CHANGES: Motion by Frievault, seconded by Graese to approve the middle/high school student handbook changes as presented. Motion carried 6-0.
- E. MIDDLE/HIGH SCHOOL EXTRA-CURRICULAR ACTIVITIES CODE CHANGES: Motion by Cherry, seconded by Frievault to approve the middle/high school extra-curricular activities code changes as presented. Motion carried 6-0.
- F. TRANSPORTATION HANDBOOK CHANGES: Motion by Heidewald, seconded by Cherry to approve the transportation handbook changes as presented. Motion carried 6-0.
- G. PROFESSIONAL STAFF HANDBOOK CHANGES: Motion by Frievault, seconded by Ihde to approve the professional staff handbook changes as presented. Motion carried 6-0.
- H. SUPPORT STAFF HANDBOOK CHANGES: Motion by Frievault, seconded by Cherry to approve the support staff handbook changes as presented. Motion carried 6-0.
- I. ADMINISTRATIVE HANDBOOK: Motion by Frievault, seconded by Heidewald to approve the administrative handbook as presented. Motion carried 6-0.
- J. TECHNOLOGY ACCEPTABLE USE POLICY CHANGE: Motion by Frievault, seconded by Heidewald to approve the technology AUP as presented. Motion carried 6-0.
- K. 2023-2024 RESOLUTION TO ACCEPT FEDERAL FUNDING: Motion by Cherry, seconded by Frievault to approve the 2023-24 resolution to accept federal funding as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Absent, Graese-Yes, and Frievault-Yes. Motion carried.
- L. 2022-2023 SECLUSION AND RESTRAINT REPORT: Motion by Cherry, seconded by Ihde to approve the 2022-2023 seclusion and restraint report as presented. Motion carried 6-0.
- M. 2023-2024 WI STATE ACADEMIC STANDARDS: Motion by Ihde, seconded by Frievault to approve the 2023-2024 WI State Academic Standards as read/presented. Motion carried 6-0.
- N. 2023-2024 PRELIMINARY COACHING/EXTRACURRICULAR ADVISOR LIST: Motion by Ihde, seconded by Heidewald to approve the 2023-2024 preliminary fall (partial) coaching/extracurricular advisor list as presented. Motion carried 6-0.
- O. FUTURE AGENDA ITEMS: Mr. Frievault asked if electronic board packets could be researched.
- XI. RECESS TO EXECUTIVE CLOSED SESSION AS PER WISCONSIN STATUTE 19.85(1)(c)
 - A. CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY
 - 1. DISTRICT ADMINISTRATOR EVALUATION

Motion by Heidewald, seconded by Frievault to recess to closed session as read. Roll call vote was taken: Grandaw-Yes, Ihde-Yes, Heidewald-Yes, Cherry-Yes, Huc-Absent, Graese-Yes, and Frievault-Yes. Motion carried and closed session began at 6:48 p.m.
- XII. RECONVENE INTO OPEN SESSION AND TAKE ANY NECESSARY PUBLIC ACTION AS PER WISCONSIN STATUTE 19.85(2): Motion by Heidewald, seconded by Frievault to reconvene into open session at 7:27 p.m. No other action was taken.

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XIII. ADJOURNMENT: Motion by Ihde, seconded by Graese to adjourn at 7:28 p.m. Motion carried 6-0.

Prepared by:

Jannie Marsolek
Recording Secretary

Kris Heidewald
Clerk

Amy Grandaw
President